



# Ribston Hall High School

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Dear Parent/Carer

We hope that your child has finally recovered from the stress of the GCSE examinations and is now enjoying a well-deserved summer break before joining us in September for their A Level studies. Parents often have queries with regard to the final steps that their child needs to take before joining us, so in order to put your minds at rest, we have set up a Year 12 Transition page, accessed via the Sixth Form section on our website <https://www.ribstonhall.gloucs.sch.uk/page/?title=Transition+in+to+Year+12&pid=170>. We hope that this page along with the following information will prove useful:

## **Uniform**

Before your child starts with us in September you will need to purchase their school uniform.

For our female students a school blazer, skirt/trousers can be purchased direct from the supplier by visiting the Trutex Gloucester store. We have also included pictures and clarification on exactly which uniform to purchase so there are no mistakes come September, which can be found at the bottom of this letter.

For our male students they must purchase their house tie from our supplier but are free to choose a smart grey or charcoal suit from elsewhere.

## **Learner Support Bursary**

If you are facing any financial difficulties there is the possibility that we may be able to help you to purchase your child's uniform, as well as other items of school equipment, text books, compulsory trips etc.

If you are in receipt of a means tested benefit or have a total household income of less than £25,521, please go to <https://www.gov.uk/guidance/advice-for-young-people-16-to-19-bursary-fund-guide> where you will find further information on how to apply – or, alternatively contact Mrs Clough in the Finance Office on 01452 382249.

## **Results Day – Thursday 22<sup>nd</sup> August**

- **RHHS Students** - GCSE results will be available to collect from the Main Hall on Thursday 22<sup>nd</sup> August at 09.30am
- **Students joining us in the Sixth Form from other schools** - Students should collect their GCSE results, photocopy or scan them and either bring a copy in to us on results day from 10.00am or send them via email to [sixthform@ribstonhall.gloucs.sch.uk](mailto:sixthform@ribstonhall.gloucs.sch.uk) If you do not have access to a photocopier or scanner, you can bring them into school and we will copy them for you.

If your child is on holiday on results day, please ask a trusted friend or relation to work on their behalf or contact us via email.

In order to confirm acceptance of their place in our Sixth Form, on GCSE results day your child must complete a **Subject Confirmation Sheet**. Copies of this form will be available in school on the day or you can download one from our web page from the Transitions into Year 12 section on the 'Join Us' area of our website. <https://www.ribstonhall.gloucs.sch.uk/page/?title=Transition+in+to+Year+12&pid=170>. This form details the subjects that your child finally wants to take at A Level in the light of their GCSE results.

**We need this form to be returned to us no later than 10.00am on Friday 23<sup>rd</sup> August, and ideally as soon as possible on Results Day.**

- If your child does decide to change a subject, we will contact them to confirm that this has been possible.
- If they stick with their original choices and have achieved the grades for these subjects, after receipt of their Subject Confirmation sheet we will not contact them. This is due to the sheer number of students that have applied to join us. They have secured a place in our Sixth Form and should join us on the first day of term, Wednesday 4<sup>th</sup> September.
- If your child does decide to withdraw their application and to go elsewhere, it would be very helpful for our planning if you could let us know please and we wish them well with their future destinations.

**Appeals**

Should you miss the entry criteria to get into our Sixth Form; 6 GCSE grade 5 or above including English and Maths, but are close, we do have an Appeals Committee, which looks at cases where there are extenuating circumstances which may have influenced performance. This committee will also examine some cases where a student has not got the grades to take a particular subject.

For the Appeals Committee to consider a case we will need:

- A completed appeal form, outlining the reasons to be considered for extenuating circumstances. This can be downloaded from our website and will also be made available on the day.
- Evidence, if available, to back up this claim
- The completed form and all evidence to reach Miss Leggett by Friday 23<sup>rd</sup> August at 10.00am. This can be hand delivered to the Sixth Form office or sent via email to [sixthform@ribstonhall.gloucs.sch.uk](mailto:sixthform@ribstonhall.gloucs.sch.uk)

**Staff will be in school and available to help all day on Thursday 22<sup>nd</sup> and Friday 23<sup>rd</sup> August.**

**Transition Work**

Once your child's place in our Sixth Form has been confirmed, or before if they are keen, please do ask them to look at the Summer Transition Work which can be found on our web page via the 'Sixth Form Join Us' tab <https://www.ribstonhall.gloucs.sch.uk/page/?title=Transition+in+to+Year+12&pid=170>

This helps us to get a strong cohesive start in challenging subjects, and students are expected, once they know what subjects they are taking, to come to the first lesson with this work fully completed.

It is well known that students that have a real interest and read around subjects will often do better at A-level. Thinking ahead, universities and employers are looking for enthused, engaged and excellent candidates. Cambridge University have stated, "*As our admissions decisions are based on academic criteria we expect to see evidence of students' super-curricular activities and wider engagement with their wider area of academic interest such as reading and other exploration relevant to the course applied for*". With this in mind, one way for your child to start to get ahead is to start to read more. The Oxford University Press produces over 500 titles in their "Very Short Introductions" range. These concise and original introductions give an excellent back ground to the major academic subjects as well as many other topics, and we would highly recommend using them for further research.

<https://global.oup.com/academic/content/series/v/very-short-introductions-si/?type=listing&lang=en&cc=eu>.

**Starting Sixth Form – Wednesday 4<sup>th</sup> September**

Wednesday 4<sup>th</sup> September is the first day of school. **Your child should come to the Sixth Form building between 8.25am – 8.35am for an 8.40am start.** Here they will be met by a welcoming committee. Lots of students are nervous on this first day – even students who know the school well, so please reassure them.

**On this first day please could you ensure that your child brings with them the following, completed documents** which can be downloaded from the web page 'Sixth Form Join Us' tab <http://www.ribstonhall.gloucs.sch.uk/sixthform>

- Admissions Form - **\*only required if they are joining us from another school;**
- Sixth Form Learning Agreement;
- Cashless Catering;
- Year 12 ICT Policies Agreement;
- Support Requirement Form

All forms should be handed to their Form Tutor on Wednesday 4<sup>th</sup> September. If for any reason you are unable to download these forms, please ask your child to see the Sixth Form Office and we will give them copies to complete to be returned by Friday 6<sup>th</sup> September at the latest.

The first day will be a chance for them to begin to feel their feet in a slightly different stage of their learning, and to take part in team-building activities. The day will provide the opportunity to meet their form group and to be given their timetables. We advise that students come dressed in sportswear and trainers on the first day to allow for maximum participation in the activities.

On **Thursday 5<sup>th</sup> September**, official lessons begin and your child should arrive fully equipped for study in the appropriate uniform. Registration starts at 8.40am and is compulsory for all students. Students are expected to provide their own lined paper and writing equipment. Some departments will require your child to purchase their own text books. Further information on this will be given during their first lessons.

### **General Questions**

If your child has any other enquiries about what to expect from Sixth Form life, please ask them to contact our Head Girl team: - Lucy Fowler (Head Girl); Abi Paulin (Deputy Head Girl) or Michelle Tuvi (Deputy Head Girl) [sixthform@ribstonhall.gloucs.sch.uk](mailto:sixthform@ribstonhall.gloucs.sch.uk) who will be more than happy to answer any questions they may have.

We look forward to welcoming your child into our Sixth Form.

Yours faithfully



Miss S Leggett  
Head of Sixth Form

# Ribston Hall High School

## Sixth Form

### Dress Code

The way that Sixth Form Students dress is important to create a smart, disciplined and purposeful environment within school.

#### Female Students:

- Black suit jacket – All students are expected to wear their jackets on a daily basis. This can either be the black Banner jacket code 112271, or the black Aspire jacket WB1721
- Black knee length skirt (minimum 20 inches long) or black trousers. The skirt can either be the black David Luke with pleats or the black banner vented pencil WA1806A.
- White blouse or shirt
- House tie for occasions
- Black shoes – trainers or soft material pumps are not acceptable
- Any non-branded V neck jumper/sleeveless jumper or cardigan (optional)

#### Male Students

- Any Black/ Dark charcoal suit (pinstripe or patterned not permitted)
- All students are expected to wear their jacket and tie on a daily basis
- House ties to be worn at all times
- Black shoes – trainers or soft material pumps are not acceptable
- Any non-branded V neck jumper/sleeveless jumper or cardigan (optional)
- Male students should be clean shaven

\*Students will be informed of their House in September, until then male students should wear an appropriate tie."



#### Blazer:

- The black Banner jacket code 112271
- OR
- The black Aspire jacket WB1721

Students can choose which as it gives them options with shape and cut.

#### Skirt:

- The black David Luke with pleats
- OR
- The black banner vented pencil WA1806A.

Students can choose preferred shape.

Skirts must be **no shorter than 20" length.**

No crests are required on the Sixth Form uniform, and they can wear any white blouse (no badge required also).