



Ribston Hall High School

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Dear Parents

Ribston Hall High School operates a 'cashless catering' system in school. This system reduces the amount of cash circulating within the school and makes the process of purchasing lunch easier. It is also more convenient for you, as lunches can be paid for in advance, online.

We use the 'Live Register' system which uses the latest biometric technology to scan the student's finger. This generates a unique number used in the system to identify your daughter/ son and allow them to spend money from their cashless account. The fingerprint image **is not stored and cannot be used by any other system.**

It is a very simple process:

Step 1

Registration into the Live Register system; the student's cashless account is set up and their finger scanned to associate the student with their account.

Step 2

Cash is loaded onto the student's account; either by the parent using their existing 'Parent Pay' account and paying in by debit/credit card or by the student putting money into 'cash loaders' located in school.

Step 3

The student chooses their school lunch items and scans a finger at the till. This displays the name, photo and account balance to the till operator who then enters the cost of the food items, deducts the total from the account and the transaction is complete.

Your daughter/son will be registered during their first week at school.

We are required to seek your permission to allow us to scan your daughter's/son's thumb to enable to her/ him to use this system. Please complete the attached consent form and return to school. If you do not wish to your give your permission, your daughter/ son can access the system using a four-digit pin number.

Bursaries are available to students who meet the criteria for financial support. Please see the Bursary section on the Sixth Form area of the Ribston Hall website for further details on how to apply.

Yours faithfully

Ms L Hughes
Finance and Facilities Manager

**Ribston Hall High School
Cashless Catering & Printing System**

I hereby give my consent for my daughter/son to be registered into the cashless catering system using their finger.

Student's name:..... (Please print)

Parent's name:..... (Please print)

Parent's signature:..... Date:.....

Please note: You may change your mind and withdraw your consent at any point in the future by writing to the school.