



Responsible Internet Use

Rules for Staff and Students

The computer system is owned by the school. This Responsible Internet Use statement helps to protect students, staff and the school by clearly stating what use of the network is acceptable and what is not.

- Irresponsible use may result in the loss of Internet access.
- Network access must be made via the user's authorised account and password, which must not be given to any other person.
- School computer and Internet use must be appropriate to the student's education or to staff professional activity.
- Copyright and intellectual property rights must be respected.
- All electronic communication should be written carefully and politely, particularly as messages may be forwarded or printed and be seen by unexpected readers.
- Users are responsible for e-mail they send and for contacts made.
- Anonymous messages and chain letters are not permitted.
- The use of external chat rooms or social networking sites is not allowed.
- The school ICT systems may not be used for private purposes, unless the Head Teacher has given permission for that use.
- Use for personal financial gain, gambling, political purposes or advertising is not permitted.
- ICT system security and Internet filtering must be respected; it is a criminal offence to use a computer for a purpose not permitted by the system owner.
- Images of the school, pupils, staff or the school crest may not be published on the Internet without the Head Teacher's consent.

The school may exercise its right to monitor the use of the school's computer systems, including access to web-sites, the interception of E-mail and the deletion of inappropriate materials from storage areas where it believes unauthorised use of the school's computer system is or may be taking place, or the system is or may be being used for criminal purposes or for storing unauthorised or unlawful text or imagery.

Student Name:

Signed:

Date: