



Ribston Hall High School

School Cleaner

Job Description

PURPOSE OF ROLE

Working as a member of the cleaning team, undertake cleaning duties within the school premises to maintain a clean, hygienic and safe environment.

DUTIES

Cleaning

- To carry out cleaning duties to a high standard within classrooms, toilets and communal areas of the school site
- To use a range of cleaning materials and cleaning equipment as directed
- To carry out a deep clean of specific areas when required

Health and Safety

- To comply with the requirements of the school's Health and Safety policy
- Ensure correct use of materials and equipment
- Maintain highest levels of cleanliness and hygiene within the school environment to ensure that the cleaning schedule is completed on a daily basis
- Ensure compliance with the school's Health & Safety policy, COSHH regulations and all statutory health and safety requirements, and ensure that these are observed by all members of staff and visitors
- Report immediately any faults with equipment or any issues on site that are identified to the Site Manager
- Co-operate with the employer on all issues relating to health, safety and welfare
- Maintain a high standard of personal cleanliness and hygiene

General

- Assist with cleaning and preparing areas for special functions, as required
- Attend meetings and training courses as may be required for personal and professional development
- Undertake such other work as may be requested by the Site Manager up to or at a level consistent with the principal duties and responsibilities of the role

Qualifications/Experience

No formal qualifications are required. Relevant experience of working in a similar cleaning role is desirable.

Experience of working with limited direct supervision and managing own time effectively.



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Supervision Received

Site Manager

Principal Contacts

Site Managers, School staff and Contractors

Equal Opportunities

Equal opportunities is the right of everyone to equal chances and each individual is respected for who they are regardless of age, ethnicity, gender, social circumstances, ability/disability and sexuality.

This job description sets out the main duties of the post at the date when it was drawn up. Such duties vary from time to time without changing the general character of the post or the level of responsibility entailed. Such variations are a common occurrence and cannot of themselves justify a reconsideration of the grading of the post.

Signed

Headteacher _____

Signed

Post Holder _____

Date: June 2021