



Ribston Hall High School Vacancy

Person Specification Deputy Site Manager

Essential	Desirable
<ul style="list-style-type: none"> Trade Qualification (NVQ/Apprenticeship in a relevant Trade) 	<ul style="list-style-type: none"> Job Specific Training (First Aid, Health and Safety etc)
<ul style="list-style-type: none"> Good organisational skills 	<ul style="list-style-type: none"> Previous Site Management experience
<ul style="list-style-type: none"> Willingness to learn new skills or attend training courses as necessary 	<ul style="list-style-type: none"> Previous experience of working in an educational setting
<ul style="list-style-type: none"> Experience of completing maintenance work/DIY to a high standard 	<ul style="list-style-type: none"> Minibus Driving licence or willingness to undertake relevant Training
<ul style="list-style-type: none"> Able to demonstrate initiative to develop ideas to support the effective maintenance of the school site 	<ul style="list-style-type: none"> Additional skills and interests which would be of benefit to the school
<ul style="list-style-type: none"> Flexible and adaptable approach to work 	
<ul style="list-style-type: none"> Ability to work independently and as a member of the School Team 	
<ul style="list-style-type: none"> Excellent communication skills both verbally and written 	
<ul style="list-style-type: none"> Excellent record keeping skills with attention to detail 	
<ul style="list-style-type: none"> Proficient in the use of technology/IT 	
<ul style="list-style-type: none"> Good working knowledge of Health and Safety requirements 	
<ul style="list-style-type: none"> Full Driving Licence 	

Ribston Hall High School is trained in 'Safer Recruitment' and as such subscribes to the following statement:

All adults who come into contact with children and young people in their work have a duty of care to safeguard and promote their welfare.

The Children Act 2004, through the Stay Safe outcome of the Every Child Matters Change for Children programme, places a duty on organisations to safeguard and promote the well-being of children and young people. This includes the need to ensure that all adults who work with or on behalf of children and young people in these organisations are competent, confident and safe to do so.