



Ribston Hall High School Vacancy ICT Technician

Grade:	NJC SCP 8 – 12, £ 24,702 to £ 26,421 per annum (£21,744 - £23,258 pro rata)
Hours:	37 hours per week term time, plus INSET days and 1 week to be worked during the School holidays (40 weeks per annum)
Contract:	Permanent
Closing Date:	2 February 2024
Interview Date:	8 February 2024

An opportunity has arisen to join the friendly team at Ribston Hall High School as ICT Technician.

The postholder will provide first line support to all users of the school's ICT system including staff, students and parents and to support the ICT Manager with day-to-day installation, maintenance, monitoring and operation of ICT within the School.

We are seeking to appoint an enthusiastic and self-motivated ICT Technician, with a strong interest in the field of ICT. Whilst previous experience in an education setting is desirable, it is not essential.

With excellent interpersonal and communication skills, the successful candidate will demonstrate relevant ICT experience. With a well organised approach and the ability to prioritise tasks effectively, you will be confident working independently.

A good standard of general education with GCSE Grade 9-4/A*-C in Maths and English, as well as a good knowledge of ICT hardware and software, including MS Windows and Office and Apple systems is required.

Hours are expected to be worked between 8.00am and 4.00pm Monday to Thursday and 8.30am to 4.00pm on Friday, with ½ hour unpaid lunch break each day. There is some flexibility to offer a working pattern of 4 days per week for the right candidate.

To apply, please visit the school website www.ribstonhall.gloucs.sch.uk/vacancies and submit your completed application form via the website, together with a covering letter (maximum of two sides of A4) which outlines your experience and suitability for the role.

Please view our school website for further information about the school www.ribstonhall.gloucs.sch.uk

If you would like further information about the role please contact Mark Smith, ICT Manager at mark@ribstonhall.gloucs.sch.uk

Ribston Hall High School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share the same commitment. Appointment is subject to satisfactory references, enhanced DBS disclosure and a pre-employment health check.